

## **ESSER I & II Application Process**

Upon receiving the grant award notice from the U.S. Department of Education, the Department calculated each district's allocation amount. The calculation, described in the legislation, was done based on a district's Title I allocation. Notice of the amount was sent to the superintendents shortly thereafter along with guidance around the state priorities for spending these funds and the eligible uses of the funds. For the ESSER II application districts were given a needs assessment template (enclosed as responsive to question 14) developed by CAPSS on our behalf to help inform their planning on how to use the funds.

Information about when the application would become available in the Department's electronic grants management system (eGMS) was also shared. Superintendents and school business managers were notified when the applications went live and for both applications were given a month to complete. The closing date for the ESSER II application is April 5, 2021 while the ESSER I application closed in August 2020. Districts can request revisions to their applications based on actual expenditures or changes in priorities related to the changing situation in district as they respond to the pandemic.